

Secretary and Chief Executive Expense Disclosures: A Guide for Agency Staff

[The following is a summary from "Public Service Secretaries and Chief Executive Expense Disclosures: A Guide for Agency Staff"](#)
[Please read that in full first.](#)

In the following worksheets, cells shaded light green require input. All other cells are locked to prevent change.

Purpose

The purpose of regular public disclosure of secretaries and/or chief executive's expenses is to provide transparency and accountability for discretionary expenditure by Public Service agencies and statutory Crown entities. Publishing clear and detailed disclosures is integral to building and maintaining the public's trust and confidence in the Public service.

What is covered?

All expenses for items offered, accepted or declined by secretaries or chief executives in performing their role are required to be disclosed, whether paid by credit card or invoiced. This includes expenses for more personal undertakings, such as professional development expenditure, in addition to outgoings for the likes of travel and entertainment. Secretary and chief executive expenses are not generally regarded as personal or commercially sensitive. Refer to the Ombudsman Guide to Chief Executive Expenses for guidance. Business or corporate expenses for the organisation that are met from the secretaries or chief executive's budget or paid by their credit card are excluded. Expense disclosures cover the full period of the report, and are completed by each secretary or chief executive, including in Acting roles - Complete a separate workbook for each.

How does it work?

Secretaries or chief executives disclose the expenses, gifts & hospitality they have expended or been offered using this Excel workbook. Secretaries or chief executives formally approve completed Excel workbooks and an appropriate person reviews them (see guidance). They are posted on agency websites and linked to www.data.govt.nz. See: <https://www.data.govt.nz/toolkit/how-do-i-add-or-update-our-chief-executive-expenses/>

When and how often are disclosures made?

Disclosures cover the year to 30 June and are expected to be published by 31 July.

Disclosed Information - this workbook includes a tab for each of the following categories:

Summary and sign-off

This tab contains a summary of the information presented: it includes a single place to update entity information, running totals of the different types of expenses and gifts/benefits, and records the required checks and sign-offs before publication.

Travel

All expenses incurred by secretaries or chief executives during international, national and local travel are disclosed. Expenditure relating to each trip is grouped (particularly for overseas trips), but the nature of the items of expenditure are disclosed separately, with individual lines for the likes of airfares, accommodation, meals, and taxis.

Hospitality

All work-related hospitality expenses provided by the secretary or chief executive to people external to Public Service agencies and statutory Crown entities.

All other expenses

All other expenses incurred by the secretary or chief executive that are not captured under the definition of travel, hospitality or gifts and benefits are disclosed in this section. This includes items such as cell phone and data costs, subscriptions, membership fees, conference fees, and professional development fees.

If in doubt, the principles of transparency and accountability apply and therefore all items are disclosed, unless there is a very good reason not to. The Ombudsman's view is that "because this expenditure is incurred by very senior employees acting in an official capacity and for a business purpose, the privacy interests of the chief executives who incurred the expenditure are low".

Gifts and benefits

All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered, accepted or declined by the secretary or chief executive from people external to Public Service agencies and statutory Crown entities are disclosed. A brief explanation of what the secretary or chief executive did with the gifts and benefits is supplied, which includes whether the offer was declined.

Usually gifts and benefits that have more than a token value are also declared on an open register within agencies, as well as on the expenses disclosure. Please note that anything offered is official information and is covered by the Official Information Act.

The value of each gift or benefit should be provided/estimated where possible. If an estimate is approximate, valuation 'ranges' can be submitted. It should be recorded where the cost of a gift cannot be reasonably estimated, or where an estimate is inappropriate (e.g. because of the nature of the item or because disclosing an estimated value might cause offence such as a cultural gift).

How to present information

[Provide information using this Excel workbook: https://www.publicservice.govt.nz/resources/ce-expenses-disclosure/](https://www.publicservice.govt.nz/resources/ce-expenses-disclosure/)

Complete separate tables for each category using the tabs provided in this Excel workbook: Travel, Hospitality, Gifts and Benefits, All other expenses.

Complete all fields. The header (organisation name, secretary or chief executive name and reporting period) will pre-populate once you enter it on the 'Summary and sign-off' tab.

Whether costs are GST exclusive or inclusive needs to be consistent on each sheet, and ideally should be consistent across all sheets. You have the option to use GST exclusive or inclusive as it may depend how you get your source information.

Mark clearly if no information to disclose - where there is no information to disclose, record this clearly on the spreadsheet with a suitable description such as "no travel expenses to disclose for this period"; "no gifts received" or "no hospitality provided". Please do not leave the page blank.

Ensure the disclosure is for the full reporting period. Include separate disclosures for each secretary or chief executive, including those in Acting roles.

Provide sufficient detail for each item in the spreadsheet. Agencies are encouraged to take a why, what, who, where and how approach to describing individual items. A good description that outlines the nature of the item and its purpose improves understanding of why expenses have been incurred or why gifts and hospitality have been given or received.

Provide full information for every entry. The alert "Some records may be incomplete" will show in the 'Total' line if any expense has 'Cost' or 'Type of expense' missing, or, any gift has 'Accepted/Declined', 'Description' or 'Estimated value' missing.

The subtotals and totals should appear and update automatically, once you add information to the rows above. Insert more rows as you need - right click on the row number (at the left of screen) and select 'Insert' - new row will insert above.

Uploading the workbook - please ensure it is easy to find on your website.

The Disclosures webpage could be headed with a statement such as: "(This agency) is disclosing the Secretary or Chief Executive's expenses, gifts and hospitality as part of its commitment to transparency and accountability".

Further assistance

The above is a summary from "Secretary or Chief Executive Expense Disclosures: A Guide for Agency Staff": <https://www.publicservice.govt.nz/assets/Legacy/resources/Chief-Executive-Expense-Disclosure-Guide.pdf>

Please read that in full first.

If you have any questions please contact ceexpenses@publicservice.govt.nz

For help with publishing on data.govt contact info@data.govt.nz.

Expenses should be posted on agency websites and linked to www.data.govt.nz. See: <https://www.data.govt.nz/toolkit/how-do-i-add-or-update-our-chief-executive-expenses/>

[Provide information using the Commissions Excel workbook - Click Here](#)

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name*	Kāinga Ora - Homes and Communities
Secretary or Chief Executive**	Andrew McKenzie
Disclosure period start****	1 July 2022
Disclosure period end***	30 June 2023
Agency totals check	Data and totals checked on all sheets
Secretary or Chief Executive approval****	This disclosure has been approved by the Departmental Secretary or Chief Executive
Other sign-off*****	Board Chair

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$78,073.74	Figures exclude GST		Number offered	32
Hospitality	\$0.00	Figures exclude GST		Number accepted	1
Other expenses	\$970.20	Figures exclude GST		Number declined	31
International Travel	\$11,648.81	Figures exclude GST			
Domestic Travel	\$65,120.57	Figures exclude GST			
Local Travel	\$1,304.36	Figures exclude GST			
Notes					

* Headings on following tabs will pre populate with what you enter on this tab

** Create a new workbook for a new or Acting Departmental secretary or Chief Executive

*** Update if a shorter or different period is covered

**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk (

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	Kāinga Ora - Homes and Communities
Public Service Secretary or Chief Executive	Andrew McKenzie
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on costs	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
12 July 2022	\$1,027.24	Government Land Organisation Conference	Airfare	Auckland (via Sydney) to Darwin
12 July 2022	\$230.00	Government Land Organisation Conference	Airfare (baggage charge)	Auckland (via Sydney) to Darwin
12 July 2022	\$264.37	Government Land Organisation Conference – transit	Hotel	Sydney
12 July 2022	\$77.42	Government Land Organisation Conference (Darwin) -Sydney transit-airport to hotel	Taxi	Sydney
13 July 2022	\$53.09	Government Land Organisation Conference (Darwin) - Meal	Meal	Darwin
13 July 2022	\$63.02	Government Land Organisation Conference(Darwin)-Sydney transit-hotel to airport	Taxi	Darwin
13 July 2022	\$1,074.23	Government Land Organisation Conference (Darwin, Australia)	Accommodation	Darwin
15 July 2022	\$49.50	Government Land Organisation Conference	Airfare (baggage charge)	Darwin to Melbourne
15 July 2022	\$1,159.60	Government Land Organisation Conference	Airfare	Return from Darwin via Melbourne
20 July 2022	\$942.15	Government Land Organisation Conference/Local Government New Zealand Conference	Airfare	Melbourne (via Auckland) to Palmerston North
20 July 2022	\$368.00	Government Land Organisation Conference	Airport parking	Auckland
13 September 2022	\$468.86	GLO Conference delegate fees	Conference fee	
15 November 2022	\$54.37	Taxi - Perth Airport to city - GLO Conference	Taxi	Perth
15 November 2022	\$2,057.39	Government Land Organisation Conference (Perth)	Airfare	Auckland to Perth return
18 November 2022	\$73.71	Government Land Organisation Conference (Perth)	Taxi	Perth
19 November 2022	\$184.35	Government Land Organisation Conference (Perth)	Airport parking	Auckland
23 March 2023	\$63.74	Taxi - Brisbane Airport to city	Taxi	Brisbane
23 March 2023	\$1,407.89	Visit to Common Ground Brisbane and relationship meetings	Airfare	Auckland to Brisbane return
24 March 2023	\$13.65	Taxi - Brisbane city to Common Ground meeting/site visit	Taxi	Brisbane
24 March 2023	\$134.44	Meals while in Brisbane for Common Ground visit	Meal	Brisbane
17 May 2023	\$1,881.79	Government Land Organisation Conference (Brisbane)	Airfare	Auckland to Brisbane return
Subtotal - international travel	\$11,648.81	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
1/07/2022	60.17	Wellington business	Taxi	Wellington

1/07/2022	439.45	Project Velocity Ministerial visit	Airfare	Christchurch
1/07/2022	\$157.79	Project Velocity Ministerial visit	Airfare	Wellington
4/07/2022	140.87	Wellington business	Hotel	Wellington
4/07/2022	26.09	Wellington business	Meal	Wellington
4/07/2022	\$10.20	Wellington business	Meal	Wellington
5/07/22	218.26	Airport parking - Christchurch/Wellington/Dunedin business	Airport parking	Auckland
5/07/22	29.65	Wellington business	Taxi	Wellington
6/07/2022	169.57	Christchurch business / attend Estimates Hearing virtually	Hotel	Christchurch
6/07/2022	701.33	Christchurch business / attend Estimates Hearing virtually	Airfare	Christchurch
7/07/22	56.52	Christchurch business	airport parking	Auckland
10/07/22	337.02	Wellington business	Airfare	Wellington
10/07/22	51.74	Wellington business	Taxi	Wellington
11/07/22	50.95	Wellington business	Taxi	Wellington
11/07/2022	14.19	External meeting – 3 people - Coffees	Meal	Wellington
11/07/22	56.52	Wellington business	Airport parking	Wellington
15/07/22	4.00	P Card account fee	Fee	
20/07/22	1.38	LGNZ Conference	Car Hire	Palmerston North
20/07/22	92.00	LGNZ Conference	Car Hire	Palmerston North
20/07/2022	150.78	LGNZ Conference	Hotel	Palmerston North
20/07/2022	52.17	Palmerston North business	Meal	Palmerston North
21/07/22	22.70	Palmerston North business	Meal	Palmerston North
22/07/22	29.48	Palmerston North business	Meal	Palmerston North
22/07/22	312.74	Return from LGNZ Conference	Airfare	Auckland
22/07/22	105.54	Auckland Airport to home	Taxi	Auckland
24/07/2022	59.83	Wellington business	Taxi	Wellington
24/07/2022	414.70	Wellington business	Airfare	Wellington
24/07/2022	14.78	Christchurch business / Kanohi kitea session	Meal	Christchurch
24/07/2022	59.13	Christchurch business / Kanohi kitea session	Meal	Christchurch
24/07/2022	152.17	Christchurch business / Kanohi kitea session	Hotel	Christchurch
25/07/2022	579.87	Christchurch business	Airfare	Christchurch
25/07/22	51.32	Wellington business	Taxi	Wellington
25/07/2022	21.74	Wellington business	Meal	Wellington
25/07/22	5.22	Wellington business	Meal	Wellington
25/07/22	5.32	Wellington business	Meal	Wellington
25/07/22	55.06	Christchurch business	Taxi	Christchurch
26/07/22	45.81	Wellington business	Taxi	Wellington
26/07/2022	29.30	Christchurch business	Taxi	Christchurch
26/07/2022	39.39	Wellington business	Taxi	Wellington
26/07/22	150.43	Wellington/Christchurch business	Airport parking	Auckland
31/07/22	193.91	Wellington business	Hotel	Wellington
1/08/2022	45.81	Wellington business	Taxi	Wellington
1/08/22	45.83	Wellington business	Taxi	Wellington
1/08/2022	102.92	Auckland Airport to home	Taxi	Auckland
1/08/2022	478.05	Wellington business/Kanohi Kitea session	Airfare	Wellington
2/08/22	106.24	Attend Hamilton staff Kanohi Kitea session	Motor Running Reimbursement	Auckland - Hamilton
2/08/2022	87.15	Attend Tauranga staff Kanohi Kitea session	Motor Running Reimbursement	Hamilton to Tauranga
2/08/22	190.90	Return to Auckland following Tauranga Kanohi Kitea session	Motor Running Reimbursement	Tauranga to Auckland
4/08/22	45.48	Wellington business	Taxi	Wellington
4/08/22	644.32	Wellington business	Airfare	Wellington
4/08/22	56.52	Wellington business	airport parking	Auckland
5/08/22	20.65	Wellington business	Airfare	Auckland
6/08/22	563.36	Wellington business	Airfare	Auckland
8/08/22	52.63	Wellington business	Taxi	Wellington
7/08/22	61.51	Wellington business	Taxi	Wellington
7/08/22	563.36	Wellington business	Airfare	Wellington
8/08/22	48.6	Christchurch business	Taxi	Christchurch
8/08/22	56.52	Wellington business	Airport parking	Auckland
10/08/2022	708.98	Hawke's Bay Board visit	Airfare	Napier
11/08/2022	35.22	Meal during overnight stay in Napier-due to cancelled flight	Meal	Napier Hastings
12/08/2022	107.83	Hawkes Bay visit	Airport parking	Auckland
11/08/2022	150.04	Napier accommodation due to cancelled Air NZ return flight	Hotel	Napier

13/08/2022	177.9	Napier car hire due to cancelled Air NZ return flight	Car hire	Napier
14/08/2022	556.76	Wellington business	Airfare	Wellington
14/08/2022	188.34	Wellington business	Airfare	Auckland
14/08/22	52.17	Wellington business	Taxi	Wellington
15/08/22	52.63	Wellington business	Taxi	Wellington
15/08/22	4.00	P Card account fee	Fee	
15/08/22	56.52	Wellington business	Airport parking	Auckland
17/08/22	288.84	Northland Kanohi Kitea session	Motor Running Reimbursement	Auckland to Whangarei and return
18/08/22	41.13	Wellington business	Taxi	Wellington
18/08/22	51.42	Wellington business	Taxi	Wellington
18/08/22	736.84	Incoming Kāinga Ora Board member induction	Airfare	Wellington
18/08/22	56.52	Wellington business	Airport parking	Auckland
19/08/22	51.30	Wellington business	Airport parking (11 July)	Auckland
19/08/2022	193.91	Wellington Business	Hotel	Wellington
21/08/22	494.80	Wellington Business	Airfare	Wellington
21/08/22	71.04	Wellington business	Taxi	Wellington
22/08/22	5.32	Wellington business	Meal	Wellington
22/08/22	52.63	Wellington business	Taxi	Wellington
22/08/22	56.52	Wellington business	Airport parking	Auckland
24/08/22	535.99	Te Tihi Digital Resource filming	Airfare	Palmerston North
24/08/22	26.18	Palmerston North business	Meal	Palmerston North
24/08/22	43.48	Palmerston North business	Taxi	Palmerston North
24/08/22	56.52	Palmerston North business	Airport parking	Palmerston North
25/08/22	45.13	Christchurch Airport - Merivale Christchurch business	Taxi	Christchurch
25/08/22	774.84	Project Velocity business - Christchurch	Airfare	Auckland
26/08/22	107.83	Christchurch business	Airport parking	Auckland
28/08/22	555.10	Wellington business	Airfare	Wellington
28/08/22	50.26	Wellington business	Taxi	Wellington
29/08/22	56.52	Wellington business	Airport parking	Auckland
29/08/22	31.23	Wellington business	Taxi	Wellington
29/08/22	52.63	Wellington business	Taxi	Wellington
1/09/22	21.43	Auckland business	Parking for meeting	Auckland
7/09/22	561.71	Public Service Leadership Team Retreat	Airfare	Wellington
7/09/22	30.30	Public Service Leadership Team Retreat	Car Hire	Wellington
7/09/22	1.64	Public Service Leadership Team Retreat	Car Hire	Wellington
7/09/22	110.00	Public Service Leadership Team Retreat	Car Hire	Wellington
8/09/22	107.83	Wellington business	Airport parking	Auckland
12/09/22	51.42	Wellington business	Taxi	Wellington
12/09/22	16.87	Wellington business	Meal	Wellington
12/09/22	10.20	Wellington business	Meal	Wellington
13/09/22	69.74	Wellington business	Taxi	Wellington
13/09/22	300.80	Rotorua Lakes Council meeting	Airfare	Auckland
13/09/22	7.35	Rotorua Lakes Council meeting	Car Hire	Rotorua - Tauranga
13/09/22	55.00	Rotorua Lakes Council meeting	Car Hire	Rotorua - Tauranga
13/09/2022	645.36	Rotorua Lakes Council meeting	Airfare	Tauranga
13/09/22	107.83	Wellington/Rotorua business	Airport parking	Auckland
14/09/22	46.18	Wellington business	Taxi	Wellington
14/09/2022	\$56.52	Wellington business	Airport parking	Auckland
14/09/2022	47.86	Wellington business	Taxi	Wellington
14/09/22	674.88	Wellington business	Airfare	Auckland
15/09/22	46.27	Wellington business	Taxi	Wellington
15/09/2022	\$4.00	P Card account fee	Fee	
15/09/2022	615.41	Wellington business	Airfare	Wellington
16/09/22	56.52	Wellington business	Airport parking	Auckland
16/09/22	70.35	Wellington business	Taxi	Wellington
27/09/2022	69.55	Wellington business	Taxi	Wellington
27/09/22	736.84	Wellington business	Airfare	Auckland
28/09/2022	4.35	Wellington business	Meal	Wellington
28/09/22	56.52	Wellington business	Airport Parking	Auckland
28/09/2022	45.22	Wellington business	Taxi	Wellington

29/09/22	48.70	Breakfast meeting with General Manager	Meal	Auckland
3/10/22	46.27	Wellington business	Taxi	Wellington
4/10/2022	537.76	Wellington business	Airfare	Wellington
4/10/22	107.83	Wellington business	Airport parking	Auckland
6/10/22	152.17	Ngā Manu Tātaki - People Leaders Forum	Hotel	Christchurch
6/10/22	62.79	Ngā Manu Tātaki - People Leaders Forum	Airfare	Christchurch
6/10/22	713.71	Ngā Manu Tātaki - People Leaders Forum	Airfare	Christchurch
6/10/22	63.48	Breakfast meeting with General Manager	Meal	Christchurch
6/10/22	81.74	Christchurch business	Meal	Christchurch
7/10/22	56.52	Christchurch business	Airport parking	Auckland
11/10/22	117.83	Breakfast meeting with 4 staff	Meal	Christchurch
12/10/2022	168.70	Kanohi Kitea sessions with Nelson & Porirua CSC staff	Hotel	Wellington
12/10/2022	95.16	Home to Auckland Airport	Taxi	Auckland
12/10/22	50.30	Wellington business	Taxi	Wellington
12/10/22	29.57	Wellington business	Taxi	Wellington
12/10/2022	770.02	Kanohi Kitea sessions with Nelson & Porirua CSC staff	Airfare	Nelson
12/10/2022	10.2	Wellington business	Meal	Wellington
13/10/2022	140.86	Auckland Airport - home	Taxi	Auckland
14/10/2022	4	P Card account fee	Fee	
16/10/2022	579.05	Wellington business	Airfare	Wellington
16/10/2022	37.48	Wellington business	Taxi	Wellington
17/10/22	56.52	Wellington business	Airport parking	Auckland
17/10/2022	5.32	Wellington business	Meal	Wellington
17/10/2022	47.11	Wellington business	Taxi	Wellington
19/10/22	169.57	Estimates Hearing	Hotel	Christchurch
19/10/22	152.17	Leaders Forum	Hotel	Christchurch
24/10/22	517.09	Kāinga Ora Board meeting	Airfare	Wellington
24/10/2022	\$192.70	Kāinga Ora Board Meeting	Hotel	Wellington
27/10/2022	75.72	Wellington business	Taxi	Wellington
27/10/2022	277.55	Wellington business	Airfare	Wellington
27/10/22	90.87	Wellington business	Airfare	Wellington
27/10/2022	210.63	Wellington business	Airfare	Auckland
31/10/2022	16.26	Wellington business	Meal	Wellington
31/10/2022	52.54	Wellington business	Taxi	Wellington
31/10/2022	218.26	Wellington business	Airport parking	Auckland
1/11/2022	169.57	CE Leadership Group meeting	Hotel	Whangarei
1/11/2022	881.30	CE Leadership Group Workshop (1/2 Nov) Dinner - 15 attendees	Meal for 15	Whangarei
2/11/2022	5.30	Whangarei business	parking	Whangarei
2/11/2022	5.30	Whangarei business	parking	Whangarei
9/11/2022	561.71	Wellington business	Airfare	Wellington
9/11/2022	22.47	Wellington business	Airfare	Auckland
9/11/2022	46.27	Wellington business	Taxi	Wellington
9/11/2022	49.30	Hamilton business	Car Hire	Hamilton- Auckland
9/11/2022	45.00	Hamilton business	Car Hire	Hamilton- Auckland
9/11/2022	27.67	Hamilton business	Car Hire	Hamilton- Auckland
9/11/2022	0.73	Hamilton business	Car Hire	Hamilton- Auckland
10/11/2022	107.83	Wellington/Hamilton business	Airport parking	Auckland
10/11/2022	52.70	Wellington business	Taxi	Wellington
12/11/2022	266.60	Wellington business	Airfare	Wellington
12/11/2022	300.51	Wellington business	Airfare	Auckland
12/11/2022	51.22	Wellington business	Taxi	Wellington
14/11/2022	21.30	Wellington business	Meal	Wellington
14/11/2022	5.32	Wellington business	Meal	Wellington
14/11/2022	46.00	Wellington business	Taxi	Wellington
15/11/2022	4.00	P Card account fee	Fee	
21/11/22	152.17	Business/Kanohi	Hotel	Christchurch
21/11/22	168.70	Kanohi Kitea sessions with Nelson & Porirua CSC staff	Hotel	Wellington
21/11/2022	192.70	Kāinga Ora Board Meeting	Hotel	Wellington
1/12/22	536.84	Gisborne business	Airfare	Gisborne
1/12/2022	156.52	Gisborne business	Hotel	Gisborne
2/12/2022	30.43	Gisborne business	Meal	Gisborne

2/12/2022	107.83	Gisborne business	Airport parking	Auckland
5/12/2022	\$16.35	Wellington business	Meal	Wellington
4/12/2022	368.42	Wellington business	Airfare	Wellington
4/12/2022	321.74	Wellington business	Hotel	Wellington
4/12/2022	45.34	Wellington business	Taxi	Wellington
4/12/2022	\$63.46	Wellington business	Meal	Wellington
6/12/2022	42.35	Wellington business	Taxi	Wellington
6/12/22	107.83	Wellington/Christchurch business	Airport parking	Auckland
6/12/22	617.06	Christchurch Meeting	Airfare	Christchurch
6/12/22	62.78	Christchurch Meeting	Airfare	Auckland
7/12/22	42.17	Lunch catch up meeting with General Manager	Meal	Auckland
13/12/22	540.23	Wellington business	Airfare	Wellington
13/12/22	256.52	Wellington business	Hotel	Wellington
13/12/2022	10.43	Wellington business	Hotel	Wellington
13/12/22	40.70	Wellington business	Taxi	Wellington
13/12/22	73.62	Wellington business	Meal	Wellington
14/12/22	56.52	Wellington business	Airport parking	Auckland
14/12/22	43.75	Wellington business	Taxi	Wellington
14/12/22	9.31	Wellington business	Meal	Wellington
15/12/22	4.00	P Card account fee	Fee	
16/01/23	4.00	P Card account fee	Fee	
29/01/23	16.90	Auckland business	Uber	Auckland
31/01/23	53.04	Lunch catch up meeting with General Manager	Meal	Auckland
7/02/23	172.98	Stakeholder relationship meetings	Airfare	Kerikeri
7/02/23	237.74	Stakeholder relationship meetings	Airfare	Auckland
7/02/23	146.09	Stakeholder relationship meetings	Hotel	Kerikeri
7/02/23	273.48	Dinner for 5	meal	Paihia
8/02/23	116.52	Northland business	Airport parking	Auckland
12/02/2023	526.2	Wellington business	Airfare	Wellington
14/02/2023	467.54	Wellington business	Airfare	Auckland
15/02/23	4.00	P Card account fee	Fee	
16/02/2023	435.44	Kanohi Kitea session	Airfare	Gisborne
17/02/23	11.25	Auckland business	Uber	Auckland
19/02/23	494.80	Wellington business	Airfare	Wellington
20/02/23	5.32	Wellington business	Meal	Wellington
20/02/23	48.26	Wellington business	Taxi	Wellington
20/02/23	60.00	Wellington business	Airport parking	Auckland
22/02/23	74.78	Wellington business	Taxi	Wellington
23/02/23	5.32	Wellington business	Meal	Wellington
23/02/2023	306.46	Wellington Business	Airfare	Wellington
23/02/23	21.83	Wellington business	Meal	Wellington
23/02/23	337.86	Wellington Business	Airfare	Auckland
23/02/2023	49.26	Wellington business	Taxi	Wellington
23/02/23	60.00	Wellington business	Airport parking	Auckland
26/02/23	152.17	Christchurch business	Hotel	Christchurch
26/02/23	62.90	Christchurch business	Meal	Christchurch
27/02/23	129.57	Christchurch business	Meal	Christchurch
1/03/23	50.30	Christchurch business	Taxi	Christchurch
1/03/23	683.97	Wellington/Christchurch Business	Airfare	Auckland
1/03/23	28.09	Wellington/Christchurch Business	Airfare	Christchurch
1/03/23	164.35	Christchurch business	Airport parking	Auckland
2/03/23	7.22	Hamilton business	Taxi	Hamilton
2/03/23	165.22	CE Leadership Workshop	Hotel	Hamilton
2/03/23	106.24	Auckland to Hamilton-Kainga Ora CE Leadership Group Workshop	Motor Running Reimbursement	Auckland - Hamilton
3/03/23	106.24	Hamilton to Auckland - return from CE LG Workshop	Motor Running Reimbursement	Hamilton - Auckland
5/03/23	62.97	Wellington business	Taxi	Wellington
5/03/2023	623.67	Wellington business	Airfare	Auckland
6/03/23	60.00	Wellington business	Airport parking	Auckland
6/03/2023	55.34	Wellington business	Taxi	Wellington
7/03/2023	675.72	Wellington business	Airfare	Wellington
8/03/23	53.84	Wellington business	Taxi	Wellington

8/03/23	49.73	Wellington business	Taxi	Wellington
8/03/23	66.91	Wellington business	Airfare	Auckland
8/03/23	556.76	Wellington business	Airfare	Wellington
8/03/23	60.00	Wellington business	Airport parking	Auckland
12/03/23	644.32	Wellington business	Airfare	Wellington
12/03/23	30.57	Wellington business	Airfare	Wellington
12/03/23	61.96	Wellington business	Airfare	Wellington
12/03/2023	48.52	Wellington business	Taxi	Wellington
13/03/2023	\$75.83	Wellington business	Taxi	Wellington
13/03/23	51.79	Christchurch business	Taxi	Christchurch
13/03/23	27.39	Wellington business	Taxi	Wellington
13/03/23	5.32	Wellington business	Meal	Wellington
14/03/23	5.32	Wellington business	Meal	Wellington
14/03/23	134.78	Wellington Business	Hotel	Wellington
15/03/23	11.3	Kanohi Kitea session	Meal	Tauranga
15/03/23	71.3	Kanohi Kitea session	Meal	Tauranga
15/03/23	4.35	Kanohi Kitea session	Meal	Tauranga
15/03/23	205.22	Kanohi Kitea session	Hotel	Tauranga
15/03/23	\$4.00	P Card account fee	Fee	
15/03/23	\$164.35	Wellington business	Airport parking	Auckland
15/03/23	103.75	Kanohi Kitea session	Motor Running Reimbursement	Auckland - Hamilton
15/03/23	88.81	Kanohi Kitea session	Motor Running Reimbursement	Hamilton - Tauranga
16/03/2023	196.71	Kanohi Kitea session	Motor Running Reimbursement	Tauranga - Auckland
19/03/2023	51.48	Wellington business	Taxi	Wellington
19/03/2023	736.84	Wellington business	Airfare	Wellington
20/03/23	\$64.69	Wellington business	Taxi	Wellington
20/03/23	16.87	Wellington business	Meal	Wellington
20/03/23	5.32	Wellington business	Meal	Wellington
20/03/23	5.32	Wellington business	Meal	Wellington
20/03/23	110.77	Auckland airport - home	Taxi	Auckland
21/03/23	99.08	Home to Auckland Airport	Taxi	Auckland
21/03/23	506.91	Nelson Kanohi Kitea session	Airfare	Auckland
21/03/23	31.48	Nelson business	Taxi	Nelson
21/03/23	27.48	Airport - City South	Taxi	Nelson
22/03/23	\$683.97	Kanohi Kitea session	Airfare	Auckland
22/03/23	60.00	Christchurch business	Airport parking	Auckland
27/03/23	736.84	Wellington business	Airfare	Auckland
27/03/23	\$101.43	Auckland Airport to home	Taxi	Auckland
27/03/23	54.59	Wellington business	Taxi	Wellington
27/03/23	60.00	Wellington business	Airport parking	Auckland
28/03/23	363.48	National Maori Housing Conference	Hotel	Rotorua
29/03/23	\$21.05	Coffee meeting - 4 people	Meal	Whanganui
29/03/23	82.17	National Maori Housing Conference	Meal	Rotorua
29/03/23	264.22	Kanohi Kitea session	Airfare	Whanganui
29/03/23	\$368.42	Kanohi Kitea session	Airfare	Auckland
29/03/23	34.78	Airport to Rotorua city	Taxi	Rotorua
31/03/23	28.35	National Maori Housing Conference	Meal	Rotorua
31/03/23	164.35	Whanganui / Rotorua business	Airport parking	Auckland
31/03/23	\$34.61	Rotorua City to Airport	Taxi	Rotorua
31/03/23	120.78	Kanohi Kitea session	Airfare	Auckland
2/04/2023	\$63.94	Wellington business	Taxi	Wellington
2/04/23	488.18	Wellington business	Airfare	Auckland
2/04/23	368.42	Wellington business	Airfare	Wellington
3/04/23	10.00	Wellington business	Meal	Wellington
3/04/23	\$4.93	Wellington business	Meal	Wellington
3/04/23	6.09	Wellington business	Meal	Wellington
3/04/23	59.92	Wellington business	Taxi	Wellington
3/04/23	60.00	Wellington business	Airport parking	Auckland
5/04/23	352.56	Kanohi Kitea session	Airfare	Auckland
5/04/23	\$60.00	Whangarei business	Airport parking	Auckland
11/04/23	664.15	Christchurch business	Airfare	Christchurch
12/04/23	455.46	Northland Business	Airfare	Auckland

12/04/23	160.00	Northland Business	Hotel	Waitangi
12/04/23	10.00	Meeting in Kerikeri - 2 people	Meal	
12/04/2023	307.83	Dinner meeting - 3 people	Meal	Kerikeri
13/04/2023	\$116.52	Northland business	Airport parking	Auckland
14/04/23	4.00	P Card account fee	Fee	
14/04/23	17.39	Auckland business	Airport parking	Auckland
14/04/23	94.35	Common Ground visit debrief - 5 people	Meal	Auckland
19/04/23	818.14	Napier/Gisborne Kanohi Kitea session	Airfare	Auckland
19/04/2023	147.83	Napier/Gisborne Kanohi Kitea session	Hotel	Napier Hastings
19/04/2023	\$259.13	Dinner meeting in Napier (3 people)	Meal	Napier
20/04/23	116.52	Napier / Gisborne business	Airport parking	Auckland
21/04/2023	42.61	Breakfast meeting - 2 people	Meal	Auckland
27/04/23	5.50	Wellington business	Meal	Wellington
27/04/23	11.09	Wellington business	Meal	Wellington
27/04/2023	53.84	Wellington business	Taxi	Wellington
27/04/2023	584.01	Kanohi Kitea sessions	Airfare	Auckland
28/04/2023	49.26	Wellington business	Taxi	Wellington
28/04/2023	\$116.52	Wellington business	Airport parking	Auckland
30/04/2023	612.92	Wellington business	Airfare	Auckland
30/04/2023	\$59.02	Wellington business	Car Hire	Wellington
30/04/2023	\$0.89	Wellington business	Car Hire	Wellington
30/04/2023	52.90	Wellington business	Car Hire	Wellington
30/04/2023	31.4	Wellington business	Airfare	Auckland
1/05/23	116.52	Wellington business	Airport parking	Auckland
1/05/2023	18.09	Wellington business	Meal	Wellington
1/05/2023	5.22	Wellington business	Meal	Wellington
4/05/23	123.02	Dunedin business	Taxi	Dunedin
4/05/2023	365.1	Kanohi Kitea session	Airfare	Auckland
4/05/2023	60.00	Dunedin business	Airport parking	Auckland
8/05/2023	504.55	Wellington business	Airfare	Queenstown
8/05/23	41.23	Transport to Queenstown Airport	Taxi	Queenstown
8/05/23	23.04	Wellington business	Meal	Wellington
8/05/2023	\$52.63	Wellington business	Taxi	Wellington
8/05/2023	\$53.29	Wellington business	Taxi	Wellington
8/05/23	41.23	Transport to accommodation	Taxi	Queenstown
14/05/2023	593.11	Wellington business	Airfare	Auckland
14/05/23	65.81	Wellington business	Taxi	Wellington
15/05/23	10.20	Wellington business	Meal	Wellington
15/05/23	43.91	Wellington business	Taxi	Wellington
15/05/2023	\$4.00	P Card account fee	Fee	
15/05/23	116.52	Wellington business	Airport parking	Auckland
15/05/23	59.57	Meal while travelling (2 people)	Meal	Wellington
22/05/2023	\$29.83	Wellington business	Taxi	Wellington
23/05/23	20.87	Auckland business	Parking	Auckland
24/05/23	194.78	Public Service Leadership Team meeting (Wairarapa)	Hotel	Wellington
24/05/2023	137.12	Public Service Leadership Team meeting (Wairarapa)	Airfare	Wellington
24/05/2023	475.8	Public Service Leadership Team meeting (Wairarapa)	Airfare	Auckland
24/05/23	1.77	Public Service Leadership Team meeting (Wairarapa)	Car Hire	Wellington
24/05/23	118.04	Public Service Leadership Team meeting (Wairarapa)	Car Hire	Wellington
26/05/23	34.49	Rental car petrol	Car Hire	Wellington
26/05/23	116.52	Wellington business	Airport parking	Auckland
28/05/2023	612.92	Wellington business	Airfare	Auckland
28/05/2023	57.83	Wellington business	Taxi	Wellington
29/05/23	71.98	Wellington business	Taxi	Wellington
29/05/23	15.52	Wellington business	Meal	Wellington
29/05/23	60.00	Wellington business	Airport parking	Auckland
31/05/2023	674.88	Wellington business	Airfare	Auckland
31/05/23	99.55	Home to Auckland Airport	Taxi	Auckland
31/05/23	59.83	Wellington business	Taxi	Wellington
31/05/23	58.61	Wellington business	Taxi	Wellington

31/05/2023	\$105.26	Auckland Airport to home	Taxi	Auckland
6/06/23	50.20	Wellington business	Taxi	Wellington
6/06/23	644.32	Attending Officials meeting with Minister	Airfare	Auckland
6/06/2023	60.00	Wellington business	Airport parking	Auckland
6/06/23	23.04	Wellington business	Meal	Wellington
11/06/23	555.10	Wellington business	Airfare	Auckland
11/06/2023	\$65.81	Wellington business	Taxi	Wellington
12/06/23	37.11	Wellington business	Taxi	Wellington
12/06/23	5.32	Wellington business	Meal	Wellington
12/06/23	56.56	Wellington business	Taxi	Wellington
12/06/23	60.00	Wellington business	Airport parking	Auckland
12/06/2023	\$66.77	Co-ordination meeting with CE ACC & CE Waka Kotahi	Meal	Wellington
15/06/23	4.00	P Card account fee	Fee	
16/06/23	63.94	Wellington business	Taxi	Wellington
19/06/2023	602.19	Wellington business	Airfare	Auckland
19/06/2023	59.45	Wellington business	Taxi	Wellington
19/06/23	18.09	Wellington business	Meal	Wellington
19/06/23	5.32	Wellington business	Meal	Wellington
19/06/2023	\$60.00	Wellington business	Airport parking	Auckland
20/06/2023	571.63	Wellington business	Airfare	Auckland
21/06/23	5.32	Wellington business	Meal	Wellington
22/06/23	36.52	Wellington business	Taxi	Wellington
22/06/2023	116.52	Wellington business	Airport parking	Auckland
25/06/23	65.81	Wellington business	Taxi	Wellington
25/06/2023	494.8	Wellington business	Airfare	Auckland
26/06/23	60.00	Wellington business	Airport parking	Auckland
26/06/23	23.50	Wellington business	Meal	Wellington
26/06/2023	\$53.29	Wellington business	Taxi	Wellington
28/06/23	61.30	Breakfast catch up with General Manager	Meal	Wellington
	\$2,878.00	200 Orbit booking fees	fees	

NB: Airfare dates recorded may reflect date of booking rather than actual date of travel.

Subtotal - domestic travel	\$65,120.57	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi parking bus)	Location(s)
9/06/2022	20.00	Christchurch business	Taxi	Christchurch
9/06/2022	11.30	Christchurch business	Taxi	Christchurch
15/06/2022	13.04	Christchurch business	Taxi	Christchurch
20/06/2022	29.54	Wellington business	Taxi	Wellington
11/07/2022	29.54	Wellington business	Taxi	Wellington
30/06/2022	8.11	June Admin Fees	Taxi	Christchurch
7/07/2022	17.39	Wellington business	Taxi	Wellington
25/07/2022	29.54	Wellington business	Taxi	Wellington
31/07/2022	\$22.77	July Admin Fees	Taxi	Wellington
8/08/2022	26.35	Wellington business	Taxi	Wellington
15/08/2022	21.74	Wellington business	Taxi	Wellington
22/08/2022	21.39	Wellington business	Taxi	Wellington
15/09/2022	43.57	Wellington business	Taxi	Wellington
28/09/2022	26.09	Wellington business	Taxi	Wellington
30/09/2022	\$7.13	September Admin Fees	Taxi	Wellington
3/10/2022	\$30.48	Wellington business	Taxi	Wellington
17/10/2022	33.91	Wellington business	Taxi	Wellington
27/10/2022	19.74	Wellington business	Taxi	Wellington
14/12/2022	9.91	Wellington business	Taxi	Wellington
31/12/2022	11.62	December admin fees	Taxi	Wellington
20/02/2023	32.81	Wellington business	Taxi	Wellington
27/02/2023	\$39.26	Christchurch business	Taxi	Christchurch
27/02/2023	42.82	Christchurch business	Taxi	Christchurch

27/02/2023	\$17.39	Christchurch business	Taxi	Christchurch
28/02/2023	10.78	Christchurch business	Taxi	Christchurch
28/02/2023	15.71	February admin fees	Taxi	Wellington
1/03/2023	11.83	Christchurch business	Taxi	Christchurch
6/03/2023	37.49	Wellington business	Taxi	Wellington
13/03/2023	32.81	Wellington business	Taxi	Wellington
14/03/2023	\$63.47	Wellington business	Taxi	Wellington
20/03/2023	32.81	Wellington business	Taxi	Wellington
5/04/2023	28.26	Auckland business	Taxi	Auckland
28/04/2023	32.81	Wellington business	Taxi	Wellington
15/05/2023	33.56	Wellington business	Taxi	Wellington
29/05/2023	32.35	Wellington business	Taxi	Wellington
21/06/2023	33.56	Wellington business	Taxi	Wellington
21/06/2023	72.91	Wellington business	Taxi	Wellington
26/06/2023	42.44	Wellington business	Taxi	Wellington
	\$1,304.36			
Subtotal - local travel		\$1,304.36	Error - this total includes data from 'hidden' rows	Check - each entry provides sufficient information
Total travel expenses		\$78,073.74		

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	Kāinga Ora - Homes and Communities
Public Service secretary or Chief Executive	Andrew McKenzie
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on costs	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

All Other Expenses

*All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense <small>(e.g. subscription part of employment agreement, development as agreed with PSC)</small>	Type of expense <small>(e.g. phone and data costs, membership fees)</small>	Location(s)
10 August 2022	\$80.85	Phone bill 11 July 2022 to 10 August 2022	Phone & Data Costs	Auckland
10 July 2022	\$80.85	Phone bill 11 June 2022 to 10 July 2022	Phone & Data Costs	Auckland
10 September 2022	\$80.85	Phone bill 11 August 2022 to 10 September 2022	Phone & Data Costs	Auckland
10 October 2022	\$80.85	Phone bill 11 September 2022 to 10 October 2022	Phone & Data Costs	Auckland
10 November 2022	\$80.85	Phone bill 11 October 2022 to 10 November 2022	Phone & Data Costs	Auckland
10 December 2022	\$80.85	Phone bill 11 November 2022 to 10 December 2022	Phone & Data Costs	Auckland
10 January 2023	\$80.85	Phone bill 11 December 2022 to 10 January 2023	Phone & Data Costs	Auckland
10 February 2023	\$80.85	Phone bill 11 January 2023 to 10 February 2023	Phone & Data Costs	Auckland
10 March 2023	\$80.85	Phone bill 11 February 2023 to 10 March 2023	Phone & Data Costs	Auckland
10 April 2023	\$80.85	Phone bill 11 March 2023 to 10 April 2023	Phone & Data Costs	Auckland
10 May 2023	\$80.85	Phone bill 11 April to 10 May 2023	Phone & Data Costs	Auckland
10 June 2023	\$80.85	Phone bill 11 May to 10 June 2023	Phone & Data Costs	Auckland

Total other expenses	\$970.20	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes			
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.			
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure

Organisation Name	Kāinga Ora - Homes and Communities
Public Service Secretary or Chief Executive	Andrew McKenzie
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on values	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service.
Include all gifts, invitations or other hospitality whether accepted or declined.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
16 August 2022	Lunch with Group CEO for Westpac	Accepted	Westpac	\$60.00	
26 July 2022	Backing Business 2022	Declined	BusinessNZ	Estimate not possible	
28 July 2022	MATES Office Celebration	Declined	MATES in Construction NZ	Estimate not possible	
2 August 2022	Annual Corporate Governance Symposium	Declined	MinterEllisonRuddWatts	Estimate not possible	
3 August 2022	Launch of Stonewood Key Capital	Declined	Stonewood Key	Estimate not possible	
17 August 2022	Downer NZ Client Roadshow	Declined	Downer NZ Executive Leadership Team	Estimate not possible	
30 August 2022	Freshworks Executive Lunch	Declined	Freshworks	Estimate not possible	
19 September 2022	Opening Le Fale Job and Skills Hub	Declined	Whānau Manaaki Kindergartens	Estimate not possible	
23 September 2022	Mood of the Boardroom Breakfast	Declined	NZME	Estimate not possible	
28 September 2022	Reimagining prosperity - A pathway to wellbeing for all of Aotearoa	Declined	PwC NZ	Estimate not possible	
4 October 2022	Carbon Neutral Government Programme event	Declined	Toitū Envirocare	Estimate not possible	
6 & 26 Oct 2022	Automation with intelligence sessions	Declined	Deloitte	Estimate not possible	
27 October 2022	Construction Panel 2022	Declined	Bell Gully Events	Estimate not possible	
10 November 2022	Small luncheon with Mayor of Moreton Bay's visiting business delegation	Declined	Moreton Bay Regional Council	Estimate not possible	
15 November 2022	Annual infrastructure dinner	Declined	MinterEllisonRuddWatts	Estimate not possible	
16 November 2022	GNS Science celebration	Declined	Peter Benfell, GNS Science	Estimate not possible	
21 November 2022	Welcome Reception for the Building Nations 2050 Conference	Declined	The British High Commissioner	Estimate not possible	
1 December 2022	BRANZ ArchEngBuild 2022 - Prize Giving Event	Declined	Concrete NZ	Estimate not possible	
22 November 2022	Building Nations Gala Dinner	Declined	Tonkin & Taylor	Estimate not possible	
2 December 2022	Special Infrastructure leaders event with Hon David Parker, Minister for the Environment	Declined	Infrastructure NZ	Estimate not possible	
3 December 2022	Te Whakatūwheratanga o Te Muriwai Papa Kāenga	Declined	Tāmanuhiri Tūtū Poroporu Trust	Estimate not possible	
7 February 2023	Formal Welcome of Pacific Business Trust's new CEO Mary Los'e	Declined	Pacific Business Trust	Estimate not possible	
17 February 2023	Lunch with the Finance Minister	Declined	Auckland Business Chamber	Estimate not possible	
26 April 2023	Leaders' Lunch with David Seymour MP	Declined	Infrastructure NZ	Estimate not possible	
2 May 2023	Executive Roundtable Discussion	Declined	FSTGov	Estimate not possible	
12 May 2023	Resilience roundtable with Hon. Grant Robertson	Declined	Centre for Sustainable Finance	Estimate not possible	

15 May 2023	Pre-Budget Luncheon with keynote speaker Christopher Luxon, Leader of the Opposition	Declined	Auckland Business Chamber	Estimate not possible	
19 May 2023	Opening of Kirikiriroa Family Services Trust, Rangatahi Hub	Declined	Kirikiriroa Family Services Trust	Estimate not possible	
30 May 2023	Board and Executive Dinner	Declined	Harrison Grierson	Estimate not possible	
May 2023	Post-Budget 2023 Panel Event	Declined	GHD Advisory	Estimate not possible	
19 June 2023	10th anniversary of Callaghan Innovation	Declined	Callaghan Innovation	Estimate not possible	
19 June 2023	Pōwhiri for Prudence Walker, new Kaihautū Tika Hauātanga Disability Rights Commissioner	Declined	Te Kāhui Tika Tangata Human Rights Commission	Estimate not possible	
Total count of gift/benefit entries:		Offered	32	Check - there are no hidden rows with data	Check - each entry provides sufficient information
		Accepted	1		
		Declined	31		
Notes					
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.					
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).					
Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					